RIPLEY POWER & LIGHT COMPANY
KIOSK PAYMENT GUIDE

1. Entering Account Number

Monthly Billing Customers

Below is the front of a regular monthly bill. If you look on the back side of this portion you will see a barcode on the bottom that reads "Kiosk Barcode". You have 2 options when paying on a regular monthly service.

1. Scan the barcode
2. Enter your customer account number

PLEASE DETACH AND RETURN LOWER PORTION IF PAYING BY MAIL.

150 S MAIN ST
PO BOX 69
RIPLEY TN 38063-1547
(731)635-2323

RETURN SERVICE REQUESTED

C: 06

R: 033

CUSTOMER ACCOUNT NO:	123456-123456
NET AMOUNT DUE:	144.73
PAST-DUE AFTER:	Dec 15 2016
LATE CHARGES:	7.23
AMOUNT DUE AFTER PAST DUE DATE:	151.96

000357

AUTO**SCH 5-DIGIT 38015 357 T2:5   357 1 AV 0.373

If you are paying at one of our kiosk sites, you can scan the Kiosk Barcode **ON THE BACK OF THIS STATEMENT** to pull up your account information.

RIPLEY POWER & LIGHT
PO BOX 69
RIPLEY TN 38063-0069

627410

To better serve you and to enable quicker and more efficient communication, we ask that you update your contact information below.

HOME PHONE: _____

CELL PHONE: _____

EMAIL ADDRESS: _____

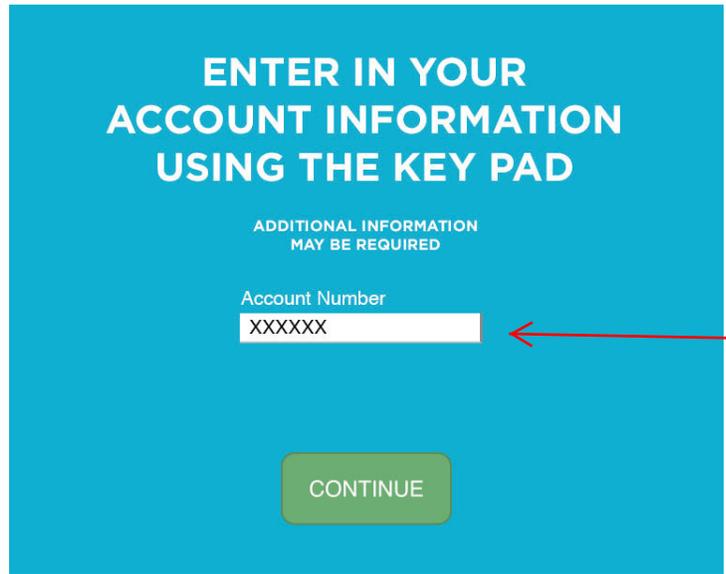**Please scan the barcode shown below if paying at one of our Kiosk sites.**

Kiosk Barcode

Prepaid Customers

You have 2 options when paying on a prepaid account.

1. Scan your kiosk card
2. Enter your customer account number

ENTER IN YOUR ACCOUNT INFORMATION USING THE KEY PAD

ADDITIONAL INFORMATION MAY BE REQUIRED

Account Number
XXXXXX

CONTINUE

ONCE YOUR ACCOUNT NUMBER HAS BEEN SCANNED OR ENTERED PRESS CONTINUE

2. Enter Amount You Wish To Pay

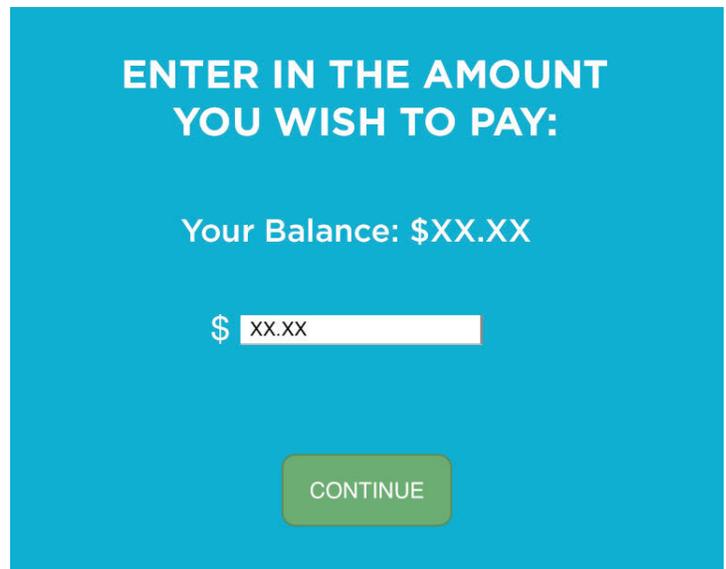This screen displays your current bill amount or your prepaid balance.

THIS KIOSK DOES NOT PROVIDE CASH BACK IF YOU SELECT THE CASH OPTION YOU MUST INPUT BILLS ONLY!!

COINS ARE NOT ACCEPTED

Enter the amount you wish to pay.

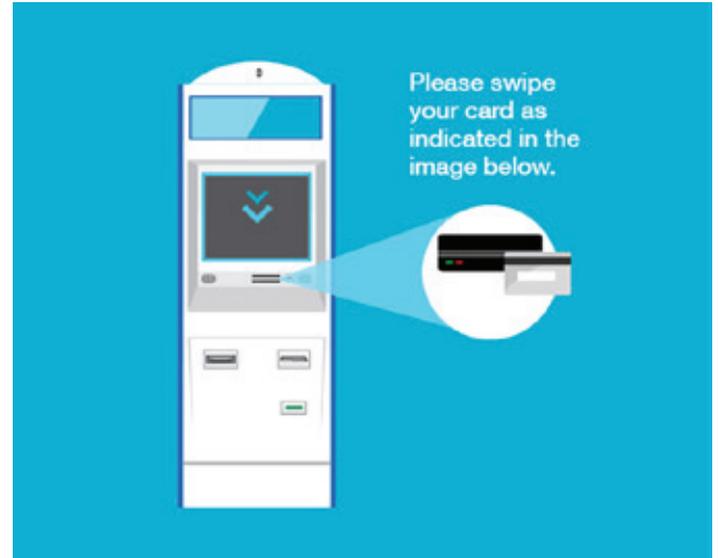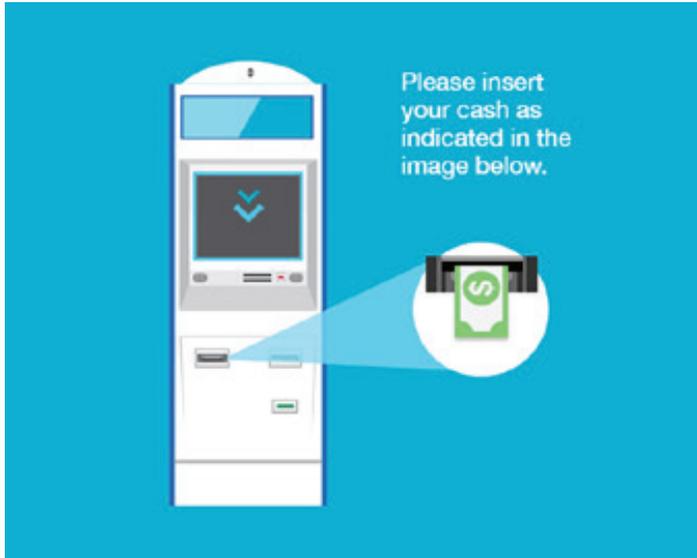(EX: Your bill amount is $93.27 and you input $95.00 the remaining $1.73 will be credit to your account.)

Please review the amount entered to ensure it is correct. When you are satisfied, press "Continue" to progress to the Payment Selection Screen.

ENTER IN THE AMOUNT YOU WISH TO PAY:

Your Balance: $XX.XX

$ XX.XX

CONTINUE

3. Options to Pay

You are given options to pay on this screen. You will select Cash or Credit / Debit Card and "Continue" to proceed. Animated clips convey the location of input devices. Use them as guides for inputting your payment.

4. Payment Approval

This screen confirms the success of your payment. Press "Continue" to choose to print your receipt.

5. Print Receipt

This screen offers to print your receipt. Select "Yes" to print your receipt. Select "No" to decline receipt.

Selecting "Yes" prompts an animated clip that thanks you and details the location of the receipt printer.